

# Memo on the Convention on Cluster Munitions (CCM) Fifth Meeting of States Parties (5MSP)

San Jose, Costa Rica | 2-5 September 2014

Official Convention website: <http://www.clusterconvention.org>  
Official conference webpage: <https://5msp.clusterconvention.org>

The Convention on Cluster Munitions (CCM) Fifth Meeting of States Parties (5MSP) will be held in San Jose, Costa Rica, from 2-5 September 2014.

This annual meeting brings together government representatives from States Parties, signatory states and non-signatory states to the Convention on Cluster Munitions in addition to UN agencies, international organisations, civil society and cluster munition survivors.

States Parties and Signatory states are invited to participate to take stock of the **progress made** so far in implementing the Convention on Cluster Munitions, and to discuss **plans developed** and any **challenges** or obstacles they are facing, as well as any **requirements for international assistance**. It is an opportunity for Signatory states to come ready to make **announcements** on ratification. Non-signatories are encouraged to attend to announce progress on acceding to the Convention or to take the opportunity to learn more about the life-saving Convention and its obligations.

## 1. Government registration and sponsorship

- **Invitations:** A letter of invitation was sent on 16 June to every country (States Parties, Signatory and Non-Signatory states) from Manuel Antonio González Sanz MP, Minister of Foreign Affairs of Costa Rica. The letter is available here: [https://5msp.clusterconvention.org/files/2012/03/Invitation\\_5MSP-CCM.pdf](https://5msp.clusterconvention.org/files/2012/03/Invitation_5MSP-CCM.pdf)
- **Register:** Delegates can register for the meeting here: <https://5msp.clusterconvention.org/register-online/>
- **Sponsorship:** A limited sponsorship programme for low income and affected countries is available subject to availability of funding. For further information, please contact the Interim Implementation Support Unit (ISU) at UNDP/BCPR via [ccm.contact@undp.org](mailto:ccm.contact@undp.org).
- **Visa:** Delegates are responsible for their own visa arrangements. More information on visa requirements can be found here: <https://5msp.clusterconvention.org/visa>
- **Agenda:** A provisional agenda is available here: <http://5msp.clusterconvention.org/programme/>

## 2. Prepare for the meeting

All states should attend 5MSP prepared to give clear and detailed updates on **progress made**, **challenges met** and **plans developed** to universalise or implement the Convention, including the items below.

- **Universalisation:**
  - States yet to ratify or accede to the Convention on Cluster Munitions should use the coming weeks to make progress on ratification or accession ahead of 5MSP – and should **prepare a statement reporting on progress to deliver during the session on universalisation**. States in a

position to should make all efforts possible to complete ratification or accession prior to the meeting.

- States Parties should use the opportunity to fulfil their Article 21 obligations by persuading other states to join the treaty and reporting on these efforts during the session on universalisation.

- **Use of cluster munitions:**

- All countries should make their position clear on use of cluster munitions, particularly the ongoing use in Syria, use reported in 2014 in South Sudan and recently in the Ukraine, by issuing a **statement of condemnation**. States Parties should fulfil their **Article 21.2** obligation to '*discourage States not party to this Convention from using cluster munitions*'. Non-signatory and observer states should also speak out against use of this weapon.
- Visit [http://www.stopclustermunitions.org/south\\_sudan](http://www.stopclustermunitions.org/south_sudan) for more information and a memo on the evidence of use of cluster munitions in South Sudan.
- Visit <http://www.stopclustermunitions.org/syria> for more information and a memo on the ongoing use of cluster munitions in Syria.

- **Vientiane Action Plan:**

- Governments should **prepare updates** to the conference on the progress being made to implement the Convention using the framework of the 2010 Vientiane Action Plan (see below).
- Governments can take the opportunity of the 5MSP meeting to **seek advice** and support on any challenges faced implementing the treaty.

### 3. Deliver results

In the Vientiane Action Plan (<http://www.clusterconvention.org/documents/action-plan>) adopted in 2010, States Parties committed to:

- Have a plan in place for **stockpile destruction** within one year<sup>\*</sup>, including a timeline and budget. Start destruction as soon as possible.
- Increase capacities for **clearance** and **risk reduction education**. Identify contaminated areas within one year\*. Develop and start to implement a national clearance plan within one year\*.
- Increase capacities for **victim assistance**. Designate a victim assistance focal point within six months\*\*. Collect all necessary data, have a coordination mechanism in place and review relevant national laws and policies within one year\*.
- Identify needs for **cooperation and assistance** within one year\*. For states in a position to do so, promptly assist States Parties that have requested support.
- Submit initial **transparency report** within six months\*\* as required by the Convention and annually on 30 April each year. The reporting template can be found here: [www.clusterconvention.org/documents/transparency-reports](http://www.clusterconvention.org/documents/transparency-reports). Signatory and observer states are encouraged to submit voluntary transparency reports.
- Adopt **national implementation measures** such as legislation as a matter of urgency.
- Respond in a robust manner to cases of non-**compliance**.

<sup>\*</sup> Within one year of the entry into force of the Convention for each state.

<sup>\*\*</sup> Within six months of the entry into force of the Convention for each state.